
Report to: Corporate Scrutiny Committee

Date: 18 November 2022

Subject: **Corporate Scrutiny Work Programme 2022/23**

Director: Angela Taylor, Director of Corporate & Commercial Services

Author: Hannah Scales, Scrutiny Support Officer

1. Purpose of this report

- 1.1 To note the Corporate Scrutiny Work Programme for 2022/23.
- 1.2 To consider any additional agenda items, formal referrals to scrutiny, reviews, call in, and any other tasks, issues or matters the Committee resolves to undertake or consider further.

2. Information

Corporate Scrutiny Work Programme 2022/23

- 2.1 The Work Programme (**Appendix 1**) is set at the beginning of the year and considered at each meeting where it can be amended and changed as the year progresses. It outlines the work the Corporate Scrutiny Committee has agreed to undertake, investigate, and focus on in the municipal year (June 2022 – June 2023) within the resources, remit and powers available.

Referrals to scrutiny

- 2.2 Under Scrutiny Standing Order 7, any Scrutiny Member, any Combined Authority Member or any elected Member of a West Yorkshire council (or the City of York Council) may formally refer a matter to the Committee for consideration. The referral must be in writing to the Statutory Scrutiny Officer. The Committee must then consider and discuss the referral and respond to the referrer explaining whether or not it will consider the matter further and why.
- 2.3 There are no formal referrals for this committee to consider.

Key decisions and call in

- 2.4 Scrutiny members may call in any decision of the Mayor, Combined Authority, a decision-making committee and any key decisions taken by an officer (with the exception of urgent decisions). Key decisions are defined as any decision incurring a financial cost or saving of £1 million or more, or a decision likely to have a significant effect on two or more wards.
- 2.5 Decision-makers have two days to publish notice of a decision, at which point scrutiny members have five working days to call in the decision, delaying its implementation, and formally requiring the decision maker to reconsider.
- 2.6 Any five members of a scrutiny Committee – including at least one member from two different constituent councils (West Yorkshire) – may call-in a decision by notifying the Statutory Scrutiny Officer in writing by 4.00 pm on the fifth working day following publication of a decision notice. The relevant scrutiny committee then has 14 days to scrutinise the decision and make recommendations. Further information is set out in Scrutiny Standing Order 14.
- 2.7 The latest key decisions and forward plans of key decisions are published and available for viewing on the [key decisions section of the Combined Authority's website](#).

Membership

- 2.8 Since the last meeting, the following substitutes have been confirmed as members:
1. Cllr Aislin Taylor, as substitute to Cllr Alun Griffiths
 2. Cllr Andrew Cooper, as substitute to Cllr Susan Lee-Richards
 3. Cllr Rachel Melly, as substitute to Cllr Fiona Fitzpatrick

Actions for Scrutiny Officers

- 2.9 As outlined in Scrutiny Standing Order 17, scrutiny officers provide support to a scrutiny committee's work programme and all scrutiny members in exercising their scrutiny duties and fulfilling their objectives.

3. Tackling the Climate Emergency Implications

- 3.1 There are no climate emergency implications directly arising from this report.

4. Inclusive Growth Implications

- 4.1 There are no inclusive growth implications directly arising from this report.

5. Financial Implications

- 5.1 There are no financial implications directly arising from this report.

6. Legal Implications

6.1 There are no legal implications directly arising from this report.

7. Staffing Implications

7.1 There are no staffing implications directly arising from this report.

8. External Consultees

8.1 No external consultations have been undertaken.

9. Recommendations

9.1 To note or amend the Corporate Scrutiny Work Programme for 2022/23.

10. Background Documents

[Key Decision Forward Plans – 2022/23](#)

11. Appendices

Appendix 1 – Joint Scrutiny Work Programme 2022/23

Appendix 2 – Forward Plan of Key Decisions (October 2022)